



Children & Young Person Support Practitioner

Job Title:	Children & Young Person (CYP) Support Practitioner
Hours:	37.5 hours per week (Mon – Fri)
Salary:	£26,390.00
Accountable to:	Children and Young Persons (CYP) Service Manager

Grampian Women's Aid has been operational for over 40 years and currently provides a range services to women, children and young people who have experienced domestic abuse across Aberdeen City and Aberdeenshire.

A practitioner of our Children and Young Person's Team will be based in Aberdeen, providing direct therapeutic support to children and young people who have been affected by Domestic Abuse across Aberdeen City and Aberdeenshire.

Job purpose

The purpose of this post is to provide direct one to one support to children & young people within Grampian Women's Aid which provides services to women, children and young people who have experienced domestic abuse and to assist the team to work towards meeting the aims and objectives of Grampian Women's Aid.

Key Responsibilities and Duties include:

Responsible under the general direction of the CYP Service Manager to provide direct support to children and young people who have experienced domestic abuse. Support is provided through mainly one to one sessions but also involves family (parent and child) and/or group work sessions through discussion, play and practical activities relevant to the age and abilities of the child to ensure their safety and emotional needs are met.

1. Support the CYP Service Manager to ensure the quality provision of practical and emotional support for children and young people who experience domestic abuse living in the Aberdeen and Aberdeenshire community is of GWA high standard.
2. Support the CYP Service Manager to ensure children and young people accessing the service receive appropriate and accurate information and support about their rights and that all relevant paperwork is completed accurately.
3. Support the child to ensure their views, experiences and opinions are understood, documented accurately and supported with their full participation and consent.
4. Act as a key worker providing support services for children and young people in refuge accommodation, visiting support and outreach services in Aberdeen City and Aberdeenshire. Take responsibility for maintaining children and young people's information.

5. Ensure the accurate preparation of relevant reports. Ensure that Child Protection issues are dealt with appropriately, records are updated and procedures are followed. Ensure the maintenance of up to date information on both national and local legislation.
6. Assist the CYP Service Manager to develop, monitor and evaluate the quality of children and young people's service.
7. Assist the CYP Service Manager to promote the work of GWA in the local and wider community, helping to raise awareness of domestic abuse issues affecting children and young people. Support the promotion of GWA's public and media profile through participation of events, fundraising and involvement in preventative, educational and multi-agency work.
8. Promote a culture of continuous improvement and strong participation from children and young people.
9. Follow organisational policies, procedures and ensure work is compliant with legislation and regulatory and funding bodies. Follow organisational working practices, systems and processes. Keep up to date with changes in legislation and working practices and ensure national care standards and SSSC requirements are met at all times. Perform administrative tasks in a timely way to ensure smooth running of the service.
10. Comply with, and ensure compliance with, relevant health & safety legislation and good practice as set out in GWA's H&S policies and guidance.
11. Participate with fundraising for GWA as required.
12. Whilst this job description attempts to cover the main duties of the post, it is not exhaustive. The post holder is, therefore, expected to undertake any other reasonable duties within their capabilities and the scope of the post, as specified by the line manager.

Person Specification

Skills and Experience	Essential	Desirable
Evidence of ability to deal with varying and complex needs of children & young people	Yes	
Ability to prioritise and facilitate work;	Yes	
Excellent communication skills, both verbal and written, with ability to engage with a wide range of stakeholder, workers and service users.	Yes	
Competent IT skills, including use of Word, Excel, databases and web based information systems	Yes	
Understanding of current legislation, regulation and best practice in relation to domestic abuse services for children and young people.		Yes
Ability to work on own initiative towards achieving overall objectives.		Yes
Qualifications/knowledge and understanding		
Knowledge and commitment to a feminist analysis of domestic abuse	Yes	
Qualified in a relevant discipline i.e. SVQ level 3, Social Work, Community Education, children and young people support services etc.	Yes	
At least 2 years experience working in an environment requiring similar knowledge and skills. Post holder will be required to be registered with SSSC.	Yes	
Understanding of the issues affecting children and young people who have experienced domestic abuse	Yes	
Good knowledge of child protection issues	Yes	
Knowledge of the rights of children and young people	Yes	
Knowledge of discrimination in all its forms coupled with an understanding of how this discrimination further compounds the already marginalised position of women, children and young people within our society.		Yes
Knowledge of monitoring and evaluation		Yes
Full driving license and car owner	Yes	
Good ICT skills	Yes	
Be self-motivated and solution focused	Yes	

Organisational Structure:

